

RESPONDING TO CLASSROOM BEHAVIOR

A student is displaying disruptive and/or concerning behavior.

Does this behavior pose an immediate threat to the student or others?

Yes

No

Is the behavior significantly disruptive and preventing you from teaching your class, even after the student is told to cease the behavior?

Yes

Tell the student they need to leave the classroom and to expect follow up from you.

No

Ask to meet with the student privately after class to discuss the concerning behavior, resources, and a plan for improvement.

Did the student comply?

No

Call UTK Police
(865) 974-3114

Refer incident to SCCS

Yes

Submit an Academic Alert, Student Conduct, or 974-HELP Report

WHEN TO FILE A ACADEMIC ALERT REPORT:

- Attendance
- Poor academic performance
- Missing Coursework
- Academic Skills

Submit an alert on Vol Academic Connect/Navigate:
(studentsuccess.utk.edu/academic-alerts)

Academic Success Center:
studentsuccess.utk.edu/academic-success-center | 865-974-6641

WHEN TO FILE A 974-HELP REFERRAL:

- Frequent absences
- Frequently sleeping in class
- Disclosed extenuating circumstances
- Mental health concerns
- Thoughts of self-harm
- Food/housing insecurity
- Financial hardship
- Changes in behaviors or unusual behaviors

Contact the Center for Care and Resilience at **974-HELP** or dos.utk.edu/974-HELP

The Center for Care & Resilience:
care.utk.edu | 865-974-4357

WHEN TO FILE A STUDENT CONDUCT REFERRAL:

- Repeated non-compliance after instructor intervention
 - *Aggressive Behavior*
 - *Disruptive Behavior*
- Verbal/physical threats
- Under the influence/intoxication
- Academic misconduct

Submit a conduct referral on studentconduct.utk.edu

Student Conduct & Community Standards:
studentconduct.utk.edu | 865-974-3171

Responding to Classroom Behavior Resources

Meeting with the student after class

- Express what you have noticed and determine if you can take additional steps to assist the student
- Provide referrals that may help
- Refer to policies in your syllabus, academic catalog, or student handbook and discuss appropriate expectations and/or boundaries
- Discuss action plan for improvement
- After meeting, consider following up with an email to summarize conversation
- Document the incident

Continue monitoring the student and return to the flowchart as needed

STUDENT CONDUCT & COMMUNITY STANDARDS (SCCS)

The Office of Student Conduct & Community Standards develops student integrity and accountability through an educational, consistent, and equitable conduct process.

To make a referral regarding behavioral or academic misconduct submit an online form found on the SCCS webpage:

<https://studentconduct.utk.edu/>

BIAS EDUCATION REFERRAL TEAM

Did the student share a concern about actual or perceived bias in a situation?

Submit a BERT report link found at bias.utk.edu.

Encourage anyone else aware of the situation to submit their own report

ACADEMIC ALERT

Is this primarily an academic concern?

Any instructor (professor, lecturer, GTA, etc.) who is attached to an undergraduate course in Banner as instructor of record has access to submit an academic alert warning on a student.

Instructions to submit an academic alert can be found on the ASC webpage: studentsuccess.utk.edu/academic-alerts/

BIG ORANGE PANTRY: *Did student express food insecurity?*

Students can request resources on dos.utk.edu/big-orange-pantry/ or by email: bigorangepantry@utk.edu

Students have access to short term assistance through **Big Orange Meal Share**
More info: dos.utk.edu/big-orange-meal-share/

974-HELP

Is the student in imminent danger?

- If the student expresses immediate intent to harm self or others call campus police (**865-974-3114**)
- Is the student in distress?
- Is the student experiencing financial insecurity?
- Is the student engaging in dangerous activities?
- Is the student living in a dangerous environment?
- Is the student emotionally unregulated or irrational after talking through the issue?
- Call **865-974-HELP (4357)** available 24 hours a day, seven days a week

STUDENT COUNSELING CENTER

Would the student benefit from mental health treatment?

This includes any student struggling with mental health issues that inhibit their academic or personal success, such as having thoughts of self-harm or suicide (but not in imminent danger).

- Encourage student to make appointment
- Ask the student to call the Counseling Center at **865-974-2196** to make an appointment or email counselingcenter@utk.edu

Students also have access to online resources: counselingcenter.utk.edu/therapy-assistance-online/

TITLE IX

Did the student disclose sexual misconduct, including sexual harassment, sexual assault, dating and domestic violence, and/or stalking?

If you believe the student may be about to disclose:

- Inform them of your role as a mandatory reporter, that you are required to disclose to the Title IX Coordinator to ensure that they are offered all appropriate resources.
- If they would prefer to talk to a confidential resource:
 - on campus: Student Counseling Center, Student Health Center
 - off campus: Sexual Assault Center of East Tennessee
- Submit a report by calling **865-974-9600** or emailing titleix@utk.edu